

**MINUTES OF THE
BOARD OF TRUSTEES MEETING OF THE
INC. VILLAGE OF RUSSELL GARDENS
FEBRUARY 4, 2021**

PRESENT David Miller, Mayor, Martin Adickman, Jane Krakauer, Matt Ellis, Trustees, Christine Blumberg, Village Clerk, Danielle Pennise, Secretary to the Board of Trustees

ABSENT Larry Chaleff, Deputy Mayor

The Mayor opened the meeting at 8:00 P.M. and read the following statement regarding procedures for this meeting:

Due to public health and safety concerns related to COVID-19, and pursuant to Governor's Executive Orders, including, without limitation Order 202.1 and 202.10 this meeting of the Inc. Village of Russell Gardens Board of Trustees is not being held in person. The Board is meeting by teleconferencing. The meeting will be recorded, and a transcript will be provided later. The public can observe the meeting live online and to submit comments, pursuant to instructions given on the Village website and in the meeting notice. The meeting Agenda is posted on the Village website at www.russellgardens.com.

Mayor David Miller: The Secretary to the Board of Trustees will now call the roll of the Board for attendance.

Secretary to the Board of Trustees, Danielle Pennise called the roll.

MINUTES OF JANUARY 7, 2021 MEETING

A motion was made by **Matt Ellis** to accept the minutes of January 7, 2021 and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

TREASURER'S REPORT

The Treasurer's report for the month of **December 31, 2020** was distributed to the board for review.

A motion was made by **Jane Krakauer** to accept the Treasurer's Report and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

BUILDING INSPECTOR'S REPORT and MAINTENANCE REPORT for the month of **January 31, 2021** was distributed to the board for review.

A motion was made by **Jane Krakauer** to accept the Building Inspector's and Maintenance Report and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

PUBLIC MEETING:

PROPOSED BILL 1-2021, ENTITLED "DESIGN REVIEW BOARD"

RESOLVED to schedule a **Public Hearing for March 4, 2021**, Proposed **Bill 1-2021**, entitled "Design Review Board", to amend Section 16 A-7 entitled "Guidelines" with reference to Mounted Fixtures on Roofs.

A motion was made by **Martin Adickman** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

VILLAGE TAX ROLL/ ADJUSTED BASE PROPORTIONS

RESOLVED that the **Village Tax Roll and Warrant for Fiscal Year 2021-2022** was filed with the Village Treasurer on **January 1, 2021** and the **Adjusted Base Proportions** were set at: **Homestead (Residential)-75.6052** and **Non-Homestead (Commercial)-24.3948**.

A motion was made by **Matt Ellis** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

VOUCHERS-GENERAL ACCOUNT

RESOLVED to approve disbursements from the checking account for the month of **January 2021**, Check #'s 21481-21522 including Electronic transfers, Paychex Payroll and Direct Deposit. **Total Disbursements** in the amount of **\$209,849.14**.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

FULL-TIME HIRE

RESOLVED to hire **Gregory Jurcsak** from **Part-Time** Laborer to **Full-Time**, Motor Equipment Operator Trainee in the Department of Public Works at an annual salary of \$43,000.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

VILLAGE BANK ACCOUNTS

RESOLVED that **Citibank** is hereby designated as a provider of banking services to the Inc. Village of Russell Gardens.

RESOLVED that the following officials of the Inc. Village of Russell Gardens are hereby **authorized to act as signatories** (Jointly) with respect to all Village bank accounts held at Citibank:

Christine M. Blumberg, Village Clerk Treasurer, David M. Miller, Mayor, Trustee: Larry Chaleff, Martin Adickman, Jane Krakauer, and Matthew Ellis, Deputy Village Clerk Treasurer, Lorraine Hunt, and Danielle Pennise, Secretary to the Board of Trustees.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

VILLAGE JUSTICE ACCOUNTS

RESOLVED that **Citibank** is hereby designated as a provider of banking services to the Inc. Village of Russell Gardens Justice Accounts:

RESOLVED that Village Justice Edward Goodman of the Inc. Village of Russell Gardens is hereby **authorized to act as signatory** with respect to Village Justice Court Account held at Citibank.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

No questions from the public.

A motion was made to adjourn the meeting at 8:30 P.M. by **Martin Adickman** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

Respectfully submitted,



Danielle Pennise
Secretary to the Board of Trustees
Inc. Village of Russell Gardens