

**MINUTES OF
THE BOARD OF TRUSTEES MEETING OF THE
INC. VILLAGE OF RUSSELL GARDENS
SEPTEMBER 2, 2021**

PRESENT David Miller, Mayor, Larry Chaleff, Deputy Mayor, Trustee Jane Krakauer, Trustee Matt Ellis, Trustee Martin Adickman, and Danielle Pennise, Village Clerk Treasurer.

Mayor David Miller opened the meeting at 8:00 P.M. at Village Hall.

MINUTES OF JULY 8, 2021

A motion was made by **Larry Chaleff** to accept the minutes of **July 8, 2021**, and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

TREASURER'S REPORT FOR JUNE 30, 2021 AND JULY 31, 2021

A motion was made by **Larry Chaleff** to accept the Treasurer's Report and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

BUILDING INSPECTOR'S REPORT AND MAINTENANCE REPORT FOR JULY 2021 AND AUG 2021

A motion was made by **Larry Chaleff** to accept the Building Inspector's and Maintenance Report and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

TABLE LOCAL LAW CHAPTER 60, SUBSECTION 48

Proposed local law "Off-street parking facilities" was tabled.

NEW BUSINESS: PROPOSED BILL NO. 2 of 2021

To schedule a Public Hearing on **October 7, 2021** at 8:00 P.M. **Proposed Bill 2-2021**, A Local Law to amend the Inc. Village of Russell Gardens Code Chapter 30 entitled "Noise; Disturbance of the Peace." Section One. Section 30-2 entitled "Sound equipment; playing of music; air conditioner units and generators."

VILLAGE FINANCIAL STATEMENTS YEAR END 2/28/2021

An overview of the **Draft Village Financial Statements** and Audit Report for the **Fiscal Year Ending 2/28/2021** will be provided by Skinnon & Faber CPA, P.C. on **October 7, 2021**.

The mayor read the following resolutions:

VILLAGE MUNICIPAL INSURANCE POLICY

RESOLVED to authorize Salerno Brokerage Corp. to renew the **Village Municipal Insurance Policy**- Policy Dates **7/22/2021-7/22/2022** in the amount of **\$29,099.81** and to adopt cyber coverage from **Cowbell Cyber for Liability Insurance** at the cost of **\$1,521**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

VOUCHERS-GENERAL ACCOUNT

RESOLVED, to approve disbursements from the checking account for the month of **July 2021**, Check #'s **21732-21785** including Electronic transfers, Paychex Payroll and Direct Deposit. **Total Disbursements** in the amount of **\$144,993.93**.

RESOLVED, to approve disbursements from the checking account for the month of **August 2021**, Check #'s **21786-21842** including Electronic transfers, Paychex Payroll and Direct Deposit. **Total Disbursements** in the amount of **\$141,425.83**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

VILLAGE HALL SIGN

RESOLVED to authorize payment to **Chief Graphix** (26 Davis Ave., Port Washington, NY) in the amount of **\$5,788** for the approval of a new village sign which will be located on the façade of Village Hall.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

FIRE ALARM

RESOLVED to enter into a **5 Year, fire and burglary monitoring contract** with **Huntington Alarms** (P.O. Box 5473, Hauppauge, NY 11788) to install and authorize a Fire Alarm Monitoring System at a monthly cost of **\$65.00** and to replace the existing fire alarm panel with a Vista 128FBPT at a cost of **\$1,400**, which will include total connect phone app. Annual inspection of alarm system will cost **\$300**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

DAVEY RESOURCE GROUP

RESOLVED to authorize the services of Davey Resource Group to maintain and update tree work performance on a quarterly basis at a cost of **\$125** per hr.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

SMALL CLAIM REFUNDS

RESOLVED to authorize payment to the property owners of (52 Tain Dr., 4 Melbourne Rd., 67 Tain Dr., 1 Melbourne Rd., 12 Carlton Rd., 30 Melbourne Rd., 18 Carlton Rd., 3 Darley Rd., 63 Tain Dr., 54 Tain Dr., 228 Clent Clent Rd., 234 Clent Rd., 329 Melbourne Rd., 18 Melbourne Rd., 10 Wensley Dr., 22 Linford Rd. and 21 Melbourne Rd.) for refunds resulting in small claims for the Year 2020-2021 due to reduced assessments. Total refund **\$5,330.70**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

ASSIGNED FUND BALANCE

RESOLVED to fund the following accounts by the village:

Assigned Fund Balance-Roads: \$85,000 for Fiscal Year 2020 and \$85,000 for Fiscal Year 2021

Assigned Fund Balance-Equipment: \$54,000 for Fiscal Year 2020 and \$54,000 for Fiscal Year 2021

Assigned Fund Balance-Technology: \$16,666 for Fiscal Year 2020 and \$16,666 for Fiscal Year 2021

Assigned Fund Balance-Building Maintenance: \$12,500 for Fiscal Year 2020 and \$12,500 for Fiscal Year 2021

Total Assignment of \$336,332.00.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

DEPOSITORY-FIRST NATIONAL BANK OF L.I.

RESOLVED, that an 'irrevocable letter of credit' issued in favor of the Village by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100% of the aggregate amount of deposits and the agreed-upon interest rate, if any.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

5G ANTENNAE

To authorize the mayor to commission a study where 5G antennae placements would be feasible in the village and to further develop legislation on 5G antennas.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

APPOINTMENT TO DESIGN REVIEW BOARD

RESOLVED to appoint **Andrew Rouchou** as Chairperson of Design Review Board to replace **Jason Jia** who resigned from the position on **August 4, 2021**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

The next meeting of the Board of Trustees will be held on **October 7, 2021** via Zoom.

A motion was made to adjourn the meeting at 8:50 P.M. by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

Respectfully submitted,



Danielle Pennise

Village Clerk Treasurer

Inc. Village of Russell Gardens

