

MINUTES OF NOVEMBER 3, 2022

**THE BOARD OF TRUSTEES PUBLIC MEETING
FOR THE
INC. VILLAGE OF RUSSELL GARDENS**

PRESENT Larry Chaleff, Deputy Mayor, Trustee Martin Adickman, Trustee Matt Ellis, Trustee Jane Krakauer and Danielle Pennise, Village Clerk Treasurer.

ABSENT David M. Miller, Mayor

Deputy Mayor Larry Chaleff opened the meeting at 8:00 P.M. in Village Hall.

REGULAR MEETING

MINUTES OF OCTOBER 6, 2022

A motion was made by **Jane Krakauer** to accept the minutes of **October 6, 2022**, and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, JANE KRAKAUER, MATT ELLIS, AND MARTIN ADICKMAN

NAY: NONE

TREASURER'S REPORT FOR SEPTEMBER 30, 2022

A motion was made by **Jane Krakauer** to accept the Treasurer's Report for September 30, 2022, and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, JANE KRAKAUER, MATT ELLIS, AND MARTIN ADICKMAN

NAY: NONE

BUILDING INSPECTOR'S REPORT AND MAINTENANCE REPORT FOR OCTOBER 31, 2022

A motion was made by **Jane Krakauer** to accept the Building Inspector's Report and Maintenance Report for October 31, 2022 and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, JANE KRAKAUER, MATT ELLIS, AND MARTIN ADICKMAN

NAY: NONE

Deputy Mayor Larry Chaleff read the following resolutions:

2022-2023 BUDGET MODIFICATIONS

RESOLVED, to approve the attached **Budget Modifications** effective August 31, 2022.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, JANE KRAKAUER, MATT ELLIS, AND MARTIN ADICKMAN

NAY: NONE

ASSIGNED FUND BALANCE

RESOLVED to fund the following accounts by the village from the Unrestricted Fund balance:

Assigned Fund Balance-Roads: \$85,000 for Fiscal Year 2022

Assigned Fund Balance-Equipment: \$54,000 for Fiscal Year 2022

Assigned Fund Balance-Technology: \$16,666 for Fiscal Year 2022

Assigned Fund Balance-Building Maintenance: \$12,500 for Fiscal Year 2022

Total Assignment \$168,166.00

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, JANE KRAKAUER, MATT ELLIS, AND MARTIN ADICKMAN

NAY: NONE

VOUCHERS-GENERAL FUND ACCOUNT

RESOLVED, to approve **disbursements from First National Bank of Long Island General Funds Checking Account** in the amount of **\$71,984.58** for invoices paid in **Sept. 2022**, Check #'s **1497 to 1536**, including Electronic Transfers, Paychex Payroll and Direct Deposit.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, JANE KRAKAUER, MATT ELLIS, AND MARTIN ADICKMAN

NAY: NONE

CONTRACT

RESOLVED, to authorize the mayor to enter a contract with **Systematic Control Corp** located at 203-14 48th Ave., Bayside, 11364 on **October 16, 2022**, to install (1) Mitsubishi Mini-Split Ductless Heat/AC pump system in the computer room of village hall at a cost of **\$4,860**.

Deputy Mayor Larry Chaleff commented, the installation was in the fire protected room where the computer server system for the office is located and was installed so the equipment can operate properly.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, JANE KRAKAUER, MATT ELLIS, AND MARTIN ADICKMAN

NAY: NONE

BUILDING INSPECTOR

RESOLVED that the Village retains the services of **Paul Lauria** as **Building Inspector** at the rate of **\$70.00** per hour; although not a resident of the Village, is a resident within the County of Nassau wherein the Village is located.

Deputy Mayor Larry Chaleff further commented, the inspector will work from 9:00 a.m. to 3:00 p.m. on Monday, Wednesday, and Friday.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, JANE KRAKAUER, MATT ELLIS, AND MARTIN ADICKMAN

NAY: NONE

The Board scheduled a public hearing for December 1, 2022 at 8:00 p.m. on proposed Bill 5-2022, entitled "Tax Levy Limit Override".

PERMIT EXTENSION

Permit extension request for **Liu, Cai Ying**, owner of **207 Clent Rd.**, Great Neck, for a three-month extension commencing November 3, 2022, for **Permit No. 2684** to complete the interior and exterior improvements to the premises.

Henry Qiu represented owner, Cai Ying Liu and informed the board that work was needed to complete the foundation, ground leveling for landscaping, and exterior front and side of the house because of delayed time from Covid-19 and due to longer lead time of construction materials for the steel windows and kitchen equipment and cabinets.

The Board of Trustees held their decision to grant an extension upon insufficient information provided by Henry Qiu and upon the contractor provides the following on **November 11, 2022**:

- A construction timeline schedule and completion date
- Window manufacturer

Other Matters

Resident Complaint

A resident who resides at apartment building 160 South Middle Neck Rd., spoke and complained about insufficient parking and prohibited overnight parking in the village, which resulted in her daughter to receive frequent parking tickets due to lack of legal parking spaces in the village.

Deputy Mayor Larry Chaleff responded, the village allows parking along Middle Neck Road and there will be no further action that the village will take to increase parking in the village.

Trustee Jane Krakauer suggested to the apartment resident to contact Great Neck Plaza to inquire about possible parking in the lot.

The next meeting of the Board of Trustees will be held on **Thursday, December 1, 2022**.

A motion was made to adjourn the meeting at **9:15 P.M.** by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, JANE KRAKAUER, MATT ELLIS, AND MARTIN ADICKMAN

NAY: NONE

Respectfully Submitted,

Danielle Pennise, Village Clerk Treasurer
Inc. Village of Russell Gardens

