

Permit No: \_\_\_\_\_

CO/CC No: \_\_\_\_\_

Village of Russell Gardens  
6 Tain Drive  
Great Neck, NY 11021

**APPLICATION FOR BUILDING PERMIT**

**ALL FEES ARE DUE AT THE TIME OF FILING AND ARE NON-REFUNDABLE**

**TO BE MADE OUT ON BOTH SIDES, IF APPLICABLE**, and accompanied by a current survey and three (3) sets of plans showing existing and proposed buildings drawn to scale with typewritten specifications.

The New York State Law requires that a Certificate of Workers Compensation Insurance, General Liability and Certificates of Disability be filed with this application.

Application is hereby made to the Village of Russell Gardens for the approval of the detailed statement and plans herewith submitted for the construction, removal or demolition of the buildings, additions or alterations herein described.

New Building \_\_\_\_\_ Addition \_\_\_\_\_ Alteration \_\_\_\_\_ Demolition \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**ZONING DISTRICT:** \_\_\_\_\_

**SECTION: 2 BLOCK:** \_\_\_\_\_ **LOT(S)** \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated Construction Cost: \_\_\_\_\_

Total Floor Area of Proposed Building or Alteration: \_\_\_\_\_

Total Existing Building Area \_\_\_\_\_

No. Square Feet Additional Habitable Space: \_\_\_\_\_

Identify Required Variances: \_\_\_\_\_

Name & Address of Owner: \_\_\_\_\_  
 \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Name & Address of Architect: \_\_\_\_\_  
 \_\_\_\_\_ Phone No: \_\_\_\_\_

Name & Address of Contractor: \_\_\_\_\_  
 \_\_\_\_\_ Phone No: \_\_\_\_\_

Contractor's Nassau County Home Improvement License: \_\_\_\_\_

STATE OF NEW YORK }  
 } SS:  
 COUNTY OF NASSAU }

\_\_\_\_\_ being duly sworn says he/she is \_\_\_\_\_

\_\_\_\_\_ of the property described above.

OWNER

That all statements made in the application are true to the best of his/her knowledge and belief.

Sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_

NOTARY

APPLICANT

PERMIT NO: \_\_\_\_\_ DATED: \_\_\_\_\_ CONST. COST: \_\_\_\_\_

FEE: \_\_\_\_\_

\_\_\_\_\_ Building Inspector

This application is subject to all terms & conditions of: \_\_\_\_\_

\_\_\_\_\_

(Village office use only)

Final Survey Dated: \_\_\_\_\_ Electrical Certificate No: \_\_\_\_\_

Additional Building Permit Fee of: \_\_\_\_\_ Required

I have examined this application and the accompanying Final Survey & Electrical Certificate (here applicable) and have found tem to be in order and therey authorize the issuance of a:

Certificate of Occupancy

Certificate of Completion

Signed: \_\_\_\_\_, Bldg Inspector Dated: \_\_\_\_\_