

**MINUTES OF
THE BOARD OF TRUSTEES MEETING OF THE
INC. VILLAGE OF RUSSELL GARDENS
OCTOBER 7, 2021**

PRESENT David Miller, Mayor, Larry Chaleff, Deputy Mayor, Trustee Jane Krakauer, Trustee Matt Ellis, Trustee Martin Adickman, and Danielle Pennise, Village Clerk Treasurer.

Mayor David Miller opened the meeting at 8:00 P.M. via Zoom.

PUBLIC HEARING

RESOLVED, to hold a Public Hearing on **Proposed Bill 2-2021**, A Local Law to amend the Inc. Village of Russell Gardens **Code Chapter 30** entitled “**Noise; Disturbance of the Peace.**” **Section One. Section 30-2** entitled “**Sound equipment; playing of music; air conditioner units and generators.**”

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

VILLAGE FINANCIAL STATEMENTS YEAR END 2/28/2021

Presented by **Frank Faber**, Partner of Skinnon & Faber CPA. The firm issued an opinion that the financial statements of the Inc. Village of Russell Gardens is conforming to all current accounting principles in the United States and has issued a clean opinion. The village has a **surplus of \$308,013** for the Fiscal Year Ending 2/28/21. The accounting guidelines require to adopt a new pronouncement, **GASB 84**. In the past, a Trust and Agency fund was reported for guarantee and bid deposits. The new pronouncement requires to report this as part of the General Fund.

RESOLVED, that the **Draft Village Financial Statements** and **Audit Report** for the **Fiscal Year Ending 2/28/2021** provided by Skinnon & Faber CPA, P.C. are accepted as presented.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

NEW BUSINESS:

REPLACEMENT OF HEAVY EQUIPMENT

Mayor Miller provided some updates. The village is in need to replace one of our trucks. The dump body on the truck needs to be replaced. All the village trucks are old and are in varying states of decay and will be replaced in time. We have enough money in our equipment reserve fund to replace a truck. The cost of a truck ranges from \$140,000 to \$170,000. It is the intent to replace each heavy equipment over a period of 4 years including the sweeper.

CANNABIS LAW

The village is required to opt in or opt out of cannabis sales in the village and the village is going to opt out but can opt in at any time. We would like to schedule a public hearing at the next meeting and have available a law which will be posted in advance of the meeting.

MINUTES OF SEPT. 2, 2021

A motion was made by **Larry Chaleff** to accept the minutes of **September 2, 2021**, and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

TREASURER'S REPORT FOR AUGUST 31, 2021

A motion was made by **Larry Chaleff** to accept the Treasurer's Report and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

BUILDING INSPECTOR'S REPORT AND MAINTENANCE REPORT FOR SEPT. 2021

A motion was made by **Larry Chaleff** to accept the Building Inspector's and Maintenance Report and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

The mayor read the following resolutions:

VOUCHERS-GENERAL ACCOUNT

RESOLVED, to approve disbursements from **Citibank Checking Account** in the amount of **\$8,867.79**, for the month of **September 2021**, Check #'s **21843-21857** and Electronic transfers and Direct Deposits.

RESOLVED, to approve disbursements from **First National Bank of Long Island Checking Account** in the amount of **\$86,190.26**, for the month of **September 2021**, Check #'s **1000-1020** and Electronic transfers, Paychex Payroll and Direct Deposit

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

2021-2022 BUDGET MODIFICATIONS

RESOLVED, to approve the attached **Budget Modifications** for **October 2021**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

SALARY

RESOLVED, to increase the annual salary of **Village Clerk Treasurer, Danielle Pennise** to **\$60,000** effective for the pay period ending October 8, 2021.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RETIREMENT PAY OUT

RESOLVED, to pay **Christine Blumberg** 104 accrued vacation days (728 hrs./\$52.40 rate) for a total payout of **\$38,148** for the pay period ending October 8, 2021.

RESOLVED, to pay **Christine Blumberg** 25 accrued sick days, (175 hrs./\$52.40 rate) for a total payout of **\$9,170.20**, approved in the payroll for the pay period ending July 30, 2021, Aug. 13, 2021, and Aug. 27, 2021.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

AGREEMENT

RESOLVED, to authorize the mayor to spend up to **\$22,000** to **replace two (2)** entrance pillars to Tain Dr. (located between Northern Blvd./Tain Dr.), which were damaged from an accident. The replacement cost was paid by our insurance company.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

APPOINTMENT TO DESIGN REVIEW BOARD

RESOLVED, to appoint **Robin Sherman** as a member of the **Design Review Board** as of September 30, 2021, to replace Lydia Baklajian.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

ANNOUNCEMENTS

The village will be going out to bid on the garbage contract that is expiring 2/28/2022.

The next meeting of the Board of Trustees will be held on **November 4, 2021**, via Zoom.

A motion was made to adjourn the meeting at 8:40 P.M. by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

Respectfully submitted,

Danielle Pennise
Village Clerk Treasurer
Inc. Village of Russell Gardens