

**MINUTES OF FEBRUARY 1, 2024
THE BOARD OF TRUSTEES
PUBLIC HEARING AND REGULAR MEETING
FOR THE
INC. VILLAGE OF RUSSELL GARDENS**

PRESENT Larry Chaleff, Deputy Mayor, Trustee Matt Ellis, Trustee Jane Krakauer and Eileen Clancy, Deputy Clerk-Treasurer

ABSENT Mayor David M. Miller, Trustee Martin Adickman and Danielle Pennise, Village Clerk-Treasurer

Deputy Mayor Larry Chaleff opened the meeting at 8:00 P.M. in Village Hall.

REGULAR MEETING:

A motion was made by **Matt Ellis** to accept the minutes of December 7, 2023 and January 4, 2024 meetings and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES
AYE: LARRY CHALEFF, MATT ELLIS AND JANE KRAKAUER
NAY: NONE**

A motion was made by **Matt Ellis** to accept the Building Inspector's Report for the month of January 2024 and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES
AYE: LARRY CHALEFF, MATT ELLIS AND JANE KRAKAUER
NAY: NONE**

A motion was made by **Matt Ellis** to accept the Maintenance Report for the month of January 2024 and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES
AYE: LARRY CHALEFF, MATT ELLIS AND JANE KRAKAUER
NAY: NONE**

CONTRACTS

RESOLVED to authorize the mayor to sign an agreement with Forchelli, Deegan, Terrana LLP for legal services to create an employee handbook not to exceed \$5,000.

A motion was made by **Matt Ellis** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES
AYE: LARRY CHALEFF, MATT ELLIS AND JANE KRAKAUER
NAY: NONE**

RESOLVED to authorize the mayor to sign an agreement with United Paving Corp at 6316 Northern Blvd, East Norwich, NY to place new mortar in stone block curb joints either missing or broken and partially missing not to exceed \$10,000.

A motion was made by **Matt Ellis** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, MATT ELLIS AND JANE KRAKAUER

NAY: NONE

INVOICES

A motion was made by **Matt Ellis** to approve disbursements from First National Bank of Long Island General Funds Checking Account in the amount of **\$114,154.60** for invoices paid in **January 2024**, Check #'s 2131 to 2177, including Electronic Transfers, Paychex Payroll and Direct Deposit and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, MATT ELLIS AND JANE KRAKAUER

NAY: NONE

SCHEDULED PUBLIC HEARING ON 3/7/2024 FOR LOCAL LAWS 1-2024

Deputy Mayor Larry Chaleff scheduled a Public Hearing on **March 7, 2024** at 8:00 P.M. for the proposal of **Local Law (1-2024)** to amend Russell Gardens Code Chapter 12, entitled "Building Construction" (**See attached Local Law**).

Deputy Mayor Larry Chaleff made further comments about upcoming projects including the repaving of village roads which is scheduled to be completed this summer and the repair work anticipated to begin late next month on the Belgian block curbs.

The next meeting of the Board of Trustees will be held on **Thursday, March 7, 2024**.

A motion was made to adjourn the meeting at **8:15 P.M.** by **Matt Ellis** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: LARRY CHALEFF, MATT ELLIS AND JANE KRAKAUER

NAY: NONE

Respectfully Submitted,

Eileen Clancy, Deputy Clerk Treasurer
Inc. Village of Russell Gardens