

**Inc. Village of Russell Gardens
6 Tain Drive Great Neck, NY 11021
(516) 482-8246 / fax (516) 482-8259**

Request for Certificate of Occupancy/Completion

Property Address: _____

Section 2, Block _____, Lot _____ Permit # _____

Request is hereby made for the issuance of a Certificate of Occupancy/Completion for the construction or other work performed on these premises and under this building permit. This permit Property Owner and the Architect or Engineer on Record state that they have examined the construction and that the work at the premises listed above has been carried out in accordance with this building permit approved plans and in accordance with the applicable provisions of the law. **ANY FALSE STATEMENT MADE HEREIN ARE PUNISHABLE AS A CLASS "A" MISDEMEANOR**

<p>Property Owner First Name: _____ Last Name: _____ Residence Address: _____</p> <p>Owner's notarized signature: _____</p> <p><i>SIGNED BEFORE ME, the undersigned authority, on this day _____ personally appeared known to me to be the person who has signed the foregoing document, and after being duly sworn, acknowledged to me that he/she had executed the same for the purposes and considerations therein expressed.</i> <i>SUBSCRIBED AND SWORN TO BEFORE ME</i> <i>THIS _____ DAY OF _____ 20_____.</i> <i>County of: _____</i> <i>Notary Signature: _____</i> <i>State of: _____</i> <i>Seal: _____</i></p>	<p>Registered Architect or Engineer First Name: _____ Last Name: _____ Residence Address: _____</p> <p>Architect or Engineer notarized signature: _____</p> <p><i>SIGNED BEFORE ME, the undersigned authority, on this day _____ personally appeared known to me to be the person who has signed the foregoing document, and after being duly sworn, acknowledged to me that he/she had executed the same for the purposes and considerations therein expressed.</i> <i>SUBSCRIBED AND SWORN TO BEFORE ME</i> <i>THIS _____ DAY OF _____ 20_____.</i> <i>County of: _____</i> <i>Notary Signature: _____</i> <i>State of: _____</i> <i>Seal: _____</i></p>
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