

**MINUTES OF OCTOBER 5, 2023  
THE BOARD OF TRUSTEES  
PUBLIC HEARING AND REGULAR MEETING  
FOR THE  
INC. VILLAGE OF RUSSELL GARDENS**

**PRESENT** David M. Miller, Mayor, Larry Chaleff, Deputy Mayor, Trustee Martin Adickman, Eileen Clancy, Deputy Clerk-Treasurer

**ABSENT** Trustee Matt Ellis, Trustee Jane Krakauer and Danielle Pennise, Village Clerk-Treasurer.

**Mayor David M. Miller** opened the meeting at 8:00 P.M. in Village Hall.

**REGULAR MEETING:**

A motion was made by **Larry Chaleff** to accept the minutes of September 7, 2023, Treasurer's Report for July 31, 2023, Building Inspector's Report and Maintenance Report for the month of September 2023 and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID M. MILLER, LARRY CHALEFF AND MARTIN ADICKMAN**

**NAY: NONE**

**INVOICES**

A motion was made by **Larry Chaleff** to approve disbursements from First National Bank of Long Island General Funds Checking Account in the amount of **\$164,653.56** for invoices paid in **August 2023**, Check #'s 1914 to 1971, including Electronic Transfers, Paychex Payroll and Direct Deposit and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID M. MILLER, LARRY CHALEFF AND MARTIN ADICKMAN**

**NAY: NONE**

**BUDGET MODIFICATIONS**

A motion was made by **Larry Chaleff** to approve the attached Budget Modifications to be reflected in September 2023 Statement of Revenues and Expenditures Report and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID M. MILLER, LARRY CHALEFF AND MARTIN ADICKMAN**

**NAY: NONE**

**PERMIT FEES**

**RESOLVED** to amend the permit fee for opening a sidewalk to \$250.00 in addition to the other permit fees associated with the application with a deposit fee of \$500.00.

**RESOLVED** to amend the permit fee for opening the street to \$500.00 along with any permit fees associated with the application which would include the sidewalk. A \$5,000.00 deposit is required for opening the street including the sidewalk.

A motion was made by **Larry Chaleff** to accept the changes to permit fees and deposits and seconded by **Martin Adickman**.

**Mayor David M. Miller** opened the public hearing at 8:10 P.M. in Village Hall and introduced **Local Law (4-2023)**, to amend Russell Gardens Code Chapter Chapter 55 entitled "Vehicles and Traffic Regulations" (Local Law was read).

A motion was made by **Larry Chaleff** to adopt Local Law 4-2023 and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID M. MILLER, LARRY CHALEFF AND MARTIN ADICKMAN**

**NAY: NONE**

There were no comments from the public.

**Local Law (5-2023)**, to amend Russell Gardens Code Chapter 28 entitled "Ground Cover" (Local Law was read).

A motion was made by **Larry Chaleff** to adopt Local Law 4-2023 and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID M. MILLER, LARRY CHALEFF AND MARTIN ADICKMAN**

**NAY: NONE**

There was a brief discussion about the location of vegetable gardens.

Mayor closed the hearing at 8:14 P.M.

**CONTINUATION OF REGULAR MEETING**

**RESOLUTIONS:**

**EQUIPMENT**

**RESOLVED** to purchase a new tarp system for the 2023 Kenworth at a cost of \$5,654.75.

A motion was made by **Larry Chaleff** and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID M. MILLER, LARRY CHALEFF AND MARTIN ADICKMAN**

**NAY: NONE**

**CONTRACT**

**RESOLVED** to authorize the Mayor to sign an agreement to retain Neighbortech, Inc. (P.O. Box 1095, Manhasset, NY) in providing wix website hosting and annual support and yearly services of the village's website at a cost of \$2,205.

A motion was made by **Larry Chaleff** and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID M. MILLER, LARRY CHALEFF AND MARTIN ADICKMAN**

**NAY: NONE**

**Mayor David M. Miller** made further comments with reference to the operations of the village.

- The delivery of new street signs for the Village arrived last week and installation of the new street signs will begin next week.

The next meeting of the Board of Trustees will be held on **Thursday, November 2, 2023**.

A motion was made to adjourn the meeting at **8:24 P.M.** by **Larry Chaleff** and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID M. MILLER, LARRY CHALEFF AND MARTIN ADICKMAN**

**NAY: NONE**