

**MINUTES OF JULY 13, 2023  
THE BOARD OF TRUSTEES  
REGULAR MEETING  
FOR THE  
INC. VILLAGE OF RUSSELL GARDENS**

**PRESENT** David M. Miller, Mayor, Larry Chaleff, Deputy Mayor, Trustee Jane Krakauer and Danielle Pennise, Village Clerk-Treasurer.

**ABSENT** Matt Ellis, Trustee and Martin Adickman, Trustee

**REGULAR MEETING:**

**Mayor David M. Miller** opened the meeting at 8:00 P.M. in Village Hall. Upon his re-election, David M. Miller was sworn in as Mayor by Village Clerk Treasurer Danielle Pennise.

Village Clerk Treasurer Danielle Pennise was sworn in by Deputy Clerk Treasurer Eileen Clancy and Eileen Clancy was sworn in by Danielle Pennise.

**Mayor Miller** introduced proposed Local Laws 2-2023 and 3-2023.

**RESOLVED**, to schedule a public hearing on September 7, 2023, at 8:00 P.M. for the proposal of **Local Law (2-2023)**, to amend Russell Gardens Code Chapter 36 entitled "Property Maintenance; Litter and Graffiti", subsection 2 entitled "Property to be kept free of litter; maintenance of premises". To be amended by the addition of a new subsection F, (Local Law 2-2023 was read).

And **RESOLVED**, to schedule a public hearing on the proposal of **Local Law (3-2023)**, to amend Russell Gardens Code Chapter 16A entitled "Design Review Board", subsection 2 entitled "Definitions", subsection A (3) under "Minor Application", (Local Law 3-2023 was read).

**MINUTES OF JUNE 1, 2023**

A motion was made by **Larry Chaleff** to accept the minutes of **June 1, 2023**, and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

**TREASURER'S REPORT FOR MAY 31, 2023**

A motion was made by **Larry Chaleff** to accept the Treasurer's Report for **May 31, 2023**, and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

## **BUILDING INSPECTOR'S REPORT AND MAINTENANCE REPORT FOR JUNE 30, 2023**

A motion was made by **Larry Chaleff** to accept the Building Inspector's Report and Maintenance Report for **June 30, 2023**, and seconded by **Jane Krakauer**.

### **VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

**Mayor David M. Miller** re-appointed Larry Chaleff as Deputy Mayor.

A motion was made by **Jane Krakauer** and seconded by **Mayor David M. Miller**.

### **VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

### **APPOINTMENTS OF PUBLIC OFFICERS**

**RESOLVED**, that Danielle Pennise be appointed Village Clerk-Treasurer for a term of two (2) official years.

**RESOLVED**, that Danielle Pennise be designated Secretary to the Zoning Board of Appeals at the rate of \$75.00 per meeting.

**RESOLVED**, that the Village Clerk-Treasurer be appointed as the Issuing Agent to issue permits to any eligible disabled resident of New York State, whether the applicant resides in the jurisdiction from which a permit is sought, or to any eligible agency that transports handicapped individuals.

**RESOLVED**, that Eileen Clancy be appointed Deputy Village Clerk Treasurer for one (1) official year.

**RESOLVED**, that Eileen Clancy be designated Secretary to the Design Review Board at the rate of \$75.00 per meeting.

A motion on the aforementioned resolutions were made by **Larry Chaleff** and seconded by **Jane Krakauer**.

### **VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

### **APPOINTMENTS**

**RESOLVED**, that Laurie Berlin be appointed Associate Village Justice with compensation at \$450.00 per Court session.

**RESOLVED**, that Eileen Clancy be designated Clerk to the Justice with compensation at the rate of \$75.00 per Court session.

A motion on the aforementioned resolutions were made by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

**RESOLVED**, to designate Arthur Anderman as Chairperson of the Zoning Board of Appeals for one year.

**RESOLVED**, that the Board of Trustees be designated to act as the Village Assessment Board of Review.

**RESOLVED**, to extend the Design Review Board for a period of 12 months with the following five members: Andrew Rouchou-Chairman, Ron Nahum, Nancy Citriniti, Jason Jia, and Robin Sherman.

**RESOLVED**, to appoint Ragini Srivastava, Town Clerk of North Hempstead, as Registrar of Vital Statistics for the Inc. Village of Russell Gardens.

**RESOLVED**, to appoint Margaret Malito, Deputy Town Clerk of North Hempstead, as Deputy Registrar of Vital Statistics for the Inc. Village of Russell Gardens.

A motion on the aforementioned resolutions were made by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

**RESOLVED**, that the next Annual Meeting of the Board of Trustees will be held on Thursday, July 11, 2024.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

**RESOLVED**, to approve additional disbursements from First National Bank of Long Island General Funds Checking Account in the amount of **\$82,870.74** for invoices paid in **May 2023**, Check #'s 1800 to 1825, including Electronic Transfers, Paychex Payroll and Direct Deposit.

**RESOLVED**, to approve additional disbursements from First National Bank of Long Island General Funds Checking Account in the amount of **\$182,988.26** for invoices paid in **June 2023**, Check #'s 1826 to 1856, including Electronic Transfers, Paychex Payroll and Direct Deposit.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

**RESOLVED**, to approve Year End adjustments as of 2/28/2023.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

**RESOLVED**, the Actuarial Report for the Inc. Village of Russell Gardens' Other Post Employment Benefits for the **Fiscal Year 2022/2023** prepared by Cavorris Consulting Group is accepted as presented.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

**Mayor David M. Miller** provided updates on the operations of the village.

- Our Village Election took place on **Tuesday, June 20<sup>th</sup>** from Noon to 9:00 P.M. at Village Hall.  
The Election Results were: Mayor David M. Miller re-elected to the office as Mayor, for a term of four (4) years.  
Total Number of Ballots Cast: 30  
Write-in Candidates: 1
- The village is in the process of updating the street lights to energy efficient LED lighting. However, our new cobra head lights have not been installed along South Middle Neck Rd.
- A new village truck with a dump body is in the process of being customized and is expected to be received in September.
- The next village project is the reconstruction of the village roads which will be funded by a grant from the State. An engineer hired by the village will be assessing the conditions of the village roads.
- There will be no public meeting in August and the next meeting as scheduled is September 7, 2023.

A motion was made to adjourn the meeting at **8:26 P.M.** by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER**

**NAY: NONE**

Respectfully Submitted,

Danielle Pennise, Village Clerk Treasurer  
Inc. Village of Russell Gardens