

MINUTES OF SEPTEMBER 1, 2022

**THE BOARD OF TRUSTEES VIRTUAL MEETING
FOR THE
INC. VILLAGE OF RUSSELL GARDENS**

PRESENT David M. Miller, Mayor, Trustee Martin Adickman, Trustee Jane Krakauer, Trustee Matt Ellis, Eileen Clancy, Deputy Village Clerk Treasurer and Danielle Pennise, Village Clerk Treasurer.

ABSENT Larry Chaleff, Deputy Mayor

Mayor David M. Miller opened the meeting at 8:00 P.M. via Zoom.

MINUTES OF JULY 14, 2022

A motion was made by **Jane Krakauer** to accept the minutes of **JULY 14, 2022**, and seconded by **Matt Ellis**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

TREASURER'S REPORT FOR JUNE 30, 2022

A motion was made by **Jane Krakauer** to accept the Treasurer's report for **JUNE 30, 2022**, and seconded by **Matt Ellis**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

BUILDING INSPECTOR'S REPORTS AND MAINTENANCE REPORTS FOR JULY 2022 AND AUGUST 2022

A motion was made by **Jane Krakauer** to accept the Building Inspector's reports and Maintenance reports for **July 2022 and August 2022** and seconded by **Matt Ellis**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

PUBLIC HEARINGS SCHEDULED

Mayor David M. Miller scheduled the following hearings.

RESOLVED, to schedule a public hearing on October 6, 2022 at 8:00 P.M. for Proposed Bill No. 2-2022, a Local Law to amend the Inc. Village of Russell Gardens Code Chapter 55 entitled "Vehicles and Traffic" by adding a Section C under Section 55-4.

RESOLVED, to schedule a public hearing on October 6, 2022 at 8:10 P.M. for Proposed Bill No. 3-2022, a Local Law to amend the Inc. Village of Russell Gardens Code Chapter 41 entitled "Signs" by adding a Section W under Section 41-7.

RESOLVED, to schedule a public hearing on October 6, 2022 at 8:15 P.M. for Proposed Bill No. 4-2022, a Local Law to amend the Inc. Village of Russell Gardens Code Section 41-6 entitled "Permitted Signs." Subsection 1. of C. Business District.

A motion was made by **Jane Krakauer** to schedule three public hearings on October 6, 2022 and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

Mayor David M. Miller read the following resolutions:

VILLAGE FINANCIAL STATEMENTS

Presented by **Frank Faber**, Partner of Skinnon & Faber CPA. The firm issued an opinion that the financial statements of the Inc. Village of Russell Gardens is conforming to all current accounting principles in the United States and has issued a clean opinion. The village had a **surplus of \$505,266** for the **Fiscal Year Ending 2/28/22**.

RESOLVED, that the **Draft of the Inc. Village of Russell Gardens Financial Statements and Audit Report** for the **Fiscal Year Ending 2/28/2022** prepared by **Skinnon & Faber CPA, P.C.** are accepted as presented.

A motion was made by **Jane Krakauer** and seconded by **Matt Ellis**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

VOUCHERS-GENERAL FUND ACCOUNT

RESOLVED, to approve **disbursements from First National Bank of Long Island General Funds Checking Account** in the amount of **\$99,831.60** for invoices paid in **June 2022**, Check #'s 1367 to 1392, including Electronic Transfers, Paychex Payroll and Direct Deposit.

A motion was made by **Jane Krakauer** and seconded by **Matt Ellis**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

RESOLVED, to approve **disbursements from First National Bank of Long Island General Funds Checking Account** in the amount of **\$130,924.81** for invoices paid in **July 2022**, Check #'s 1393 to 1455, including Electronic Transfers, Paychex Payroll and Direct Deposit.

A motion was made by **Jane Krakauer** and seconded by **Matt Ellis**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

VILLAGE PERMITS

RESOLVED, to approve that a **submission of a permit** to a property owner from the Inc. Village of Russell Gardens **will expire 6 months** from the date of issuance, except for newly constructed dwellings or new additions to dwellings. Commercial/construction/alterations have an expiration at a minimum of 12 months.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

PERMIT APPLICATIONS

RESOLVED, that permit applications **not resulting in issuance** from the Village **will expire in 60 days**. This will apply if there is no action taken by the applicant in submitting the required permit documents to the village and/or responding to a request from the Village Building Department or Board in relation to the application.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

CABLE FEE

RESOLVED, to allow **North Shore TV (NSTV)** to collect a 2% franchise fee, where now it collects 1%. (This is a no cost to the village).

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

APPOINTMENT OF VILLAGE PROSECUTOR

RESOLVED, to approve **Adam Covitt** as **Village Prosecutor** for the Inc. Village of Russell Gardens. Compensation is **\$450.00** per court session.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

COMPENSATION OF VILLAGE JUSTICES

RESOLVED, to approve the new compensation rate of the Village's Justices, **Edward Goodman** and Associate Justice, **Laurie Berlin** at **\$450.00** per court session.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

AUDIT-VILLAGE COURT JUSTICE ACCOUNTS

RESOLVED, to adopt the audit report for the **Village Justice Court** accounts of the Inc. Village of Russell Gardens for the **Fiscal Year Ended 2/28/2022** prepared by **Skinnon & Faber CPAs, P.C.**

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

JUSTICE COURT ASSISTANCE PROGRAM

RESOLVED, to authorize the **Inc. Village of Russell Gardens Justice Court** to apply for a grant from the Justice Court Assistance Program (**JCAP**) of up to **\$30,000.00** for the **Year 2022-2023**.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

CHECKLIST PROGRAM

RESOLVED, to authorize the Mayor to renew the Building Department's program, an agreement with **Arvid Assoc., Inc.** located at 8190 Sheridan Dr., Buffalo, NY, 14221 for annual license and support of **Checklist Program from 8/1/2022-7/31/2023** in the amount of **\$950.00**.

A motion was made by **Jane Krakauer** and seconded by **Matt Ellis**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

VILLAGE MUNICIPAL INSURANCE POLICY

RESOLVED to authorize the Mayor to renew the **Village Municipal Insurance Policy** with **Salerno Brokerage Corp.**-Policy Dates **7/22/2022-7/22/2023** in the amount of **\$31,280.81** and to renew cyber coverage from **Cowbell Cyber for Liability Insurance** at **\$1,848** for a total cost of **\$33,128.81** annually.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

INTERMUNICIPAL AGREEMENT

RESOLVED, to accept the amended Intermunicipal Agreement existing between the Inc. Village of Russell Gardens and the **Town of North Hempstead** with an extended term to **July 31, 2027**.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

CSEA UNION CONTRACT

RESOLVED to authorize the Mayor to enter into a collective bargaining agreement with the **Civil Service Employees' Assoc., Inc. Local 1000, AFSCME, AFL-CIO**, referred to as "CSEA", located at 143 Washington Ave., Albany, NY as set forth in the contract dated **March 1, 2019 through February 28, 2026** with the agreed terms and conditions of employment for employees in the bargaining unit.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

NEW VILLAGE CONTRACT-DRUG TESTING

RESOLVED to authorize the Inc. Village of Russell Gardens to enter into an agreement with **Energetix, Inc.** in facilitating drug testing with Quest Diagnostics and Labcorp. for testing village employees of the Department of Public Works. The village will be a participant of the NYS DOT contract with Energetix, Inc.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

TREASURY DIRECT PROGRAM

RESOLVED to authorize the Inc. Village of Russell Gardens to establish an account under the "**Treasury Direct**" program, to invest in Treasury bills purchased under the "Treasury Direct" program with securities registered in the name of the village.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

TAX EXEMPT STATUS

RESOLVED to approve the application for Alternative Veterans Exemption from Real Property Taxation for homeowner Martin Ross of 23 Tain Dr., Great Neck, NY, 11021.

A motion was made by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

Mayor David M. Miller provided updates to the residents on village activities:

- ❖ Six cameras are currently running at the village entrances on Northern Blvd and S. Middle Neck Rd. Three more cameras will be set up in a few weeks by the park, Joyce Cohn Path and the Clent Rd village entrance. Another camera may be purchased for the entrance to Village Hall.
- ❖ NY State replaced the Cobra Head lights on Northern Blvd with LED fixtures.
- ❖ Remaining new village garbage pails were installed at Clent Rd./Tain Dr. Triangle and Clent Rd. and the Village property line adjoining the Village of Thomaston
- ❖ 277 Northern Blvd was recently sold to Wego Chemical Group.
- ❖ DPW completed their annual maintenance of pavement lines and road markings in the village. They will begin filling potholes and sealing cracks next.
- ❖ A decision was made to keep the day for the **monthly Board of Trustees meeting** as the first Thursday of each month.

The next meeting of the Board of Trustees will be held on **Thursday, October 6, 2022** and will probably be a live meeting at Village Hall.

A motion was made to adjourn the meeting at **8:47 P.M.** by **Jane Krakauer** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS

NAY: NONE

Respectfully Submitted,

Eileen Clancy, Village Deputy Clerk Treasurer
Inc. Village of Russell Gardens