

**MINUTES OF THE
BOARD OF TRUSTEES MEETING OF THE
INC. VILLAGE OF RUSSELL GARDENS
DECEMBER 3, 2020**

PRESENT David Miller, Mayor, Larry Chaleff, Deputy Mayor, Martin Adickman, Jane Krakauer, Matt Ellis, Trustees, Christine Blumberg, Village Clerk, Danielle Pennise, Secretary to the Board of Trustees

ABSENT NONE

The Mayor opened the meeting at 8:00 P.M. and read the following statement regarding procedures for this meeting:

Due to public health and safety concerns related to COVID-19, and pursuant to Governor's Executive Orders, including, without limitation Order 202.1 and 202.10 this meeting of the Inc. Village of Russell Gardens Board of Trustees is not being held in person. The Board is meeting by teleconferencing. The meeting will be recorded, and a transcript will be provided later. The public can observe the meeting live online and to submit comments, pursuant to instructions given on the Village website and in the meeting notice. The meeting Agenda is posted on the Village website at www.russellgardens.com.

Mayor Miller: The Secretary to the Board of Trustees will now call the roll of the Board for attendance.

The Secretary to the Board of Trustees called the roll.

The meeting began with the Board of Review for complaints filed for Year 2021-2022.

Mayor Miller commented, the Board reviewed each property for which a grievance was filed.

RESOLVE that the Board of Review deny changes in assessed value with respect to each of the properties on the annexed list.

No Comments from the public.

A motion was made by **Larry Chaleff** and seconded by Jane **Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

The Mayor closed the meeting for Board of Review. The Secretary to the Board of Trustees called the roll again for the Regular Village Meeting. All Board members were present.

MINUTES OF NOVEMBER 5, 2020 MEETING

A motion was made by **Deputy Mayor Larry Chaleff** to accept the minutes of **November 5, 2020** and was seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

TREASURER'S REPORT

The Treasurer's report for the month of **October 31, 2020** was distributed to the board for review.

A motion was made by **Deputy Mayor Larry Chaleff** to accept the Treasurer's Report and was seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

BUILDING INSPECTOR'S REPORT and **MAINTENANCE REPORT** was distributed to the board for review.

A motion was made by **Deputy Mayor Larry Chaleff** to accept the Building Inspector's and Maintenance Report and was seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

PUBLIC HEARINGS:

Proposed Bill 2-2020, Tax Levy Limit Override

Mayor Miller remarked, this bill allows the village to raise taxes beyond the governor's effective limit which is 1.5 percent for this year. The village will be slightly over the limit.

No Comments from the public.

A motion was made by **Matt Ellis** to pass the law and was seconded by **Deputy Mayor Larry Chaleff**:

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

The law passed **in Favor**.

PROPOSED BUDGET 3/1/2021-02/28/2022

The Mayor discussed the village's revenue sources and expenses.

With No questions from the public, **Mayor Miller** proposed to hold a public hearing on **January 7, 2021** to consider the Inc. Village of Russell Gardens proposed budget for **Fiscal Year 03/01/2021-2/28/2022**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

The motion carried.

VOUCHERS

RESOLVE to approve disbursements from the checking account for the month of **October 2020**, Check #s;21323-21372 including Electronic transfers, Paychex Payroll and Direct Deposit. **Total Disbursements \$123,058.44**.

A motion was made by **Larry Chaleff** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

Mayor Miller announced that we are going to codify some policies related to our non-union employees and there are three resolutions. The policies will mirror our union contract.

VACATION TIME: NON-UNION FULL-TIME EMPLOYEES

RESOLVE that Vacation Time for all Non-Union Full-Time Employees of the Inc Village of Russell Gardens is earned after 1 year of Employee's start date (anniversary date) and must be used within 364 days of the Anniversary Date. Unused vacation time earned (not to exceed 3 days, subject to the Mayor's approval) may be carried over to the following year and must be used within 5 months. Vacation allowances shall be allowed as follows:

Two weeks after 1 year.

Two weeks and one day after two years.

Two weeks and two days after three years.

Two weeks and three days after four years.

Two weeks and four days after five years.

Three weeks after six years.

Three weeks and one day after seven years.

Three weeks and two days after eight years.

Three weeks and three days after nine years.

Three weeks and four days after ten years.

Four weeks after eleven years.

This resolution is not intended to create a contractual right and the Village reserves its rights to amend this resolution and amend the Village's vacation policies at any time.

A motion was made by **Larry Chaleff** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

HEALTH INSURANCE: NON-UNION FULL-TIME EMPLOYEES

RESOLVE that all Non-Union Full-Time Employees of the Inc. Village of Russell Gardens covered under NYSHIP will be responsible for 25% of the cost of Health Insurance provided by the Village if the annual premium exceeds \$22,000 for Family Coverage or \$12,600 for Individual coverage during any fiscal or calendar year; The Employee will be responsible for 25% of the increase cost only to the extent that the health insurance cost exceeds the \$22,000 for family or \$12,600 for individual coverage per year.

This resolution is not intended to create a contractual right and the Village reserves its rights to amend this resolution and change its contribution rates at any time with or without notice. However, at no time will the Village's contribution rate be less than the contribution rate required by Civil Service Law §167(2).

A motion was made by **Larry Chaleff** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

RETIREE HEALTH INSURANCE

RESOLVE that former Full Time Employees of the Inc. Village of Russell Gardens covered in retirement under NYSHIP shall be responsible for 25% of the cost for Retiree Health Insurance paid for by the Village if it exceeds \$13,215 for Family Coverage or \$4,665.00 for Individual coverage during any fiscal or calendar year, the Retiree will be responsible for 25% of the increase cost only to the extent that the health insurance cost exceeds the \$13,215. for family or \$4,665.00 for individual coverage per year.

This resolution is not intended to create a contractual right and the Village reserves its rights to amend this resolution and change its contribution rates at any time with or without notice. However, at no time will the Village's contribution rate be less than the contribution rate required by Civil Service Law §167(2).

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS
NAY: NONE

No questions from the public.

Mayor Miller added, these resolutions were designed to reduce some future costs to the village.

A motion was made to adjourn the meeting at 8:50 P.M. by **Larry Chaleff** and seconded by **Matt Ellis**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS
NAY: NONE

Respectfully submitted,

Danielle Pennise
Secretary to the Board of Trustees
Inc. Village of Russell Gardens