

INCORPORATED VILLAGE OF RUSSELL GARDENS

REQUIRED INSPECTIONS

Building Owner is to keep this form and ask for inspections according to it.

Building Inspector won't sign for Certificate of Occupancy/Completion if this form is not presented and initialed by the Building Inspector with date at all the applicable items.

The Building Inspector must be notified three (3) working days prior to the required inspection. Call the Village Hall at (516) 482-8246.

OWNER: _____

PERMIT: _____

ADDRESS: _____

X Pre-construction Site Inspection: After all required safety fence and erosion control elements are installed and prior to starting any construction, demolition or other site work.

X TREE PROTECTION

X CONSTRUCTION SAFETY FENCING

X EROSION CONTROL MEASURES

X FOUNDATION STAKEOUT (**MAP REQUIRED**)

X EXCAVATION

X SUBGRADE

X Foundation Forms: Call for inspection when all forms are set and all dowels and re-bar are in place.

X Footing Inspection: Call for inspection when forms for footings are complete before any concrete has been poured. Lotis to be staked out so that set-backs can be verified.

X Foundation: Call for inspection of completed foundation, footings, footing drains, gravel and water proofing. The top course of foundation block must be solid and contain foundation bolts.

X Plumbing (below ground): Call for inspection of all below surface plumbing prior to pouring slab. No plastic or hub-less piping is permissible in or under concrete.

X **FOUNDATION SURVEY REQUIRED WITH TOP OF FOUNDATION**

ELEVATIONS INDICATED: All new dwellings (or extensions when required by Building Inspector) require a foundation location survey to be submitted prior to framing. Survey must include elevation at top of foundation and location of all septic and drainage structures.

X FRAMING: Call upon completion of all framing (floors, walls, ceilings and roofs). In addition, strapping for hurricane reinforcement, windows and sheathing must be installed. For new houses, an architect's certification letter is required prior to inspection. Letter must note all changes from approved plans and certify all construction to that point.

X Strapping & Anchors: Call for inspection when all wind resistant strapping and anchors are in place prior to being covered with sheathing.

X Note: rough electric must be inspected by a certified electrical inspection agency prior to insulation and wall closure. Proof of inspection required.

X INSULATION: Before inside walls are covered, call for inspection of insulation. Insulation must be in conformance with NY state energy conservation regulations. All requested revisions and/or certification letters are required to be submitted prior to closing walls. All prior inspection reports must be available on site - no exceptions. An air seal (vapor barrier) inspection may be required prior to installation of batt insulation.

X DRYWELLS

X PLUMBING (ROUGH AND FINAL) Rough Plumbing and Fire-stopping: Completed installation of all proposed domestic, waste and vent lines and fire-stopping of all penetrations prior to insulating.

X WINDOW SHALL COMPLY WITH SECT. R301.2.1.2 (NYS RES. CODE)

X SMOKE DETECTORS AS PER SECT. R317.1.1 (NYS RES. CODE)

X FINAL INSPECTION: Call for inspection upon completion of project including all appliances, fixtures and site work. Additional documentation, such as final survey and electrical certificate may be required.

ADDITIONAL APPROVALS REQUIRED

X PLUMBING

- X AIR CONDITIONING
- X CURB CUT
- X SPECIAL INSPECTIONS per Chapter 17 of the International Building Code

REQUIRED SUBMISSIONS FOR A CERTIFICATE OF OCCUPANCY/COMPLETION

- X Application for Certificate of Occupancy/Completion notarized
- X Final Survey
- X Electrical Fire Underwriters Certificate
- X This form with proof of all the applicable inspections

PERMITTED WORK HOURS: MONDAY – FRIDAY – 8AM-6PM

SATURDAY – 9AM-6PM

BUILDING INSPECTOR

DATE