

**MINUTES OF THE  
BOARD OF TRUSTEES MEETING OF THE  
INC. VILLAGE OF RUSSELL GARDENS  
JANUARY 7, 2021**

**PRESENT** David Miller, Mayor, Larry Chaleff, Deputy Mayor, Martin Adickman, Jane Krakauer, Matt Ellis, Trustees, Christine Blumberg, Village Clerk, Danielle Pennise, Secretary to the Board of Trustees

**ABSENT** NONE

The Mayor opened the meeting at 8:00 P.M. and read the following statement regarding procedures for this meeting:

Due to public health and safety concerns related to COVID-19, and pursuant to Governor's Executive Orders, including, without limitation Order 202.1 and 202.10 this meeting of the Inc. Village of Russell Gardens Board of Trustees is not being held in person. The Board is meeting by teleconferencing. The meeting will be recorded, and a transcript will be provided later. The public can observe the meeting live online and to submit comments, pursuant to instructions given on the Village website and in the meeting notice. The meeting Agenda is posted on the Village website at [www.russellgardens.com](http://www.russellgardens.com).

**Mayor David Miller:** The Secretary to the Board of Trustees will now call the roll of the Board for attendance.

**The Secretary to the Board of Trustees** called the roll.

**MINUTES OF DECEMBER 3, 2020 MEETING**

A motion was made by **Deputy Mayor Larry Chaleff** to accept the minutes of **December 3, 2020** and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**  
**NAY: NONE**

**TREASURER'S REPORT**

The Treasurer's report for the month of **November 30, 2020** was distributed to the board for review.

A motion was made by **Deputy Mayor Larry Chaleff** to accept the Treasurer's Report and seconded by **Matt Ellis**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**  
**NAY: NONE**

**BUILDING INSPECTOR'S REPORT** and **MAINTENANCE REPORT** for the month of **December 31, 2020** was distributed to the board for review.

A motion was made by **Deputy Mayor Larry Chaleff** to accept the Building Inspector's and Maintenance Report and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**  
**NAY: NONE**

**PUBLIC HEARING:**

**ADOPTION OF THE BUDGET FOR THE YEAR 3/1/2021-02/28/2022**

**RESOLVED** that the Board of Trustees of the Inc. Village of Russell Gardens adopt the Budget for **Fiscal Year 03/01/2021-2/28/2022**.

**Mayor David Miller** remarked, there were no changes to the budget after it was presented to the Village last month and posted online.

**Question from the public:** Are taxes going to increase?

**Mayor David Miller:** The budget represents a 3 percent tax increase without the apportionment. There is an extraordinary expense in office salaries due to the transition from retired staff to new staff with a retirement payout.

A motion was made by **Larry Chaleff** and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**  
**NAY: NONE**

The motion carried.

**2020-2021 BUDGET MODIFICATIONS**

**RESOLVED** to approve the attached **2020-2021 Budget Modifications** as of **12/31/2020**.

**Mayor David Miller:** It is a resolution to adopt the modifications to the existing budget which allows us to move money from one category to another. The modifications are relatively small, and we are tracking well on budget.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**  
**NAY: NONE**

**VILLAGE TAX ROLL**

**RESOLVED** that the **Village Tax Roll and Warrant** for **Fiscal Year 2021-2022** was filed with the Village Treasurer on January 1, 2021.

A motion was made by **Larry Chaleff** and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**  
**NAY: NONE**

**VOUCHERS-GENERAL ACCOUNT**

**RESOLVED** to approve disbursements from the checking account for the month of **November 2020**, Check #'s 21374-21421 including Electronic transfers, Paychex Payroll and Direct Deposit. **Total Disbursements** in the amount of **\$119,244.72**.

**RESOLVED** to approve disbursements from the checking account for the month of **December 2020**, Check #'s 21422-21478 including Electronic transfers, Paychex Payroll and Direct Deposit. **Total Disbursements** in the amount of **\$120,918.90**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**  
**NAY: NONE**

**VOUCHERS-TRUST & AGENCY ACCOUNT**

**RESOLVED** to approve disbursements from the **T&A checking account** for the month of **September 2020-December 2020**, Check #'s 1003-1008 to reimburse the property owner. **Total Disbursements** in the amount of **\$122,145.94**.

A motion was made by **Larry Chaleff** and seconded by **Martin Adickman**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**  
**NAY: NONE**

**VILLAGE ELECTION**

**RESOLVED** that the Village Clerk be hereby authorized to cause appropriate notice to publish **Village Election Day, Tuesday, March 16, 2021**.

**RESOLVED** that **Eileen Clancy** of 2 West Mill Dr., Apt. 3 C, Great Neck, NY and **Sanford Caplan** of 8 Avalon Rd., Great Neck, NY are hereby appointed Election Inspector and shall meet on March 16, 2021 at Village Hall between the hours of Noon and 9:00 P.M. for the purpose of a Village Election. Compensation shall be set at \$175.00 for each day required to serve.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**  
**NAY: NONE**

**NASSAU COUNTY HAZARD MULTI JURISDICTIONAL MITIGATION PLAN**

**RESOLVED** that the Inc. Village of Russell Gardens adopts in its entirety, the Nassau County Hazard Mitigation Plan (the "Plan") as the jurisdiction's Natural Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction. Will provide an update of the Plan in conjunction with the County no less than every five years.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**  
**NAY: NONE**

**FUNDING COMMITMENT-DASNY AWARD # 8912**

**RESOLVED**, that the Board of Trustees of the Inc. Village of Russell Gardens hereby states its support for the **DASNY SAM Grant** award **#8912** in the amount of **\$150,000** for installation of LED LIGHTING. The Inc. Village of Russell Gardens has committed \$40,000 of village funds and will commit an additional

contingency sum of up to \$27,000 for this project which authorizes the Mayor to sign all necessary documents and will be reviewed by the Village Attorney.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**

**NAY: NONE**

**Mayor David Miller** made the following comment with reference to the **LED Street Lighting Project**:  
Our maintenance staff installed the first demonstration light on Tain Dr. adjacent to Melbourne Rd.

A motion was made to adjourn the meeting at 8:45 P.M. by **Larry Chaleff** and seconded by **Jane Krakauer**.

**VOTE OF THE BOARD OF TRUSTEES**

**AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS**

**NAY: NONE**

Respectfully submitted,



Danielle Pennise  
Secretary to the Board of Trustees  
Inc. Village of Russell Gardens