

MINUTES OF APRIL 7, 2022

**THE BOARD OF TRUSTEES VIRTUAL ANNUAL MEETING
FOR THE
INC. VILLAGE OF RUSSELL GARDENS**

PRESENT David Miller, Mayor, Larry Chaleff, Deputy Mayor, Trustee Jane Krakauer, Trustee Matt Ellis, Trustee Martin Adickman, Eileen Clancy, Deputy Village Clerk Treasurer and Danielle Pennise, Village Clerk Treasurer.

Mayor David Miller opened the meeting at 8:00 P.M. via Zoom.

Reelected Trustees: Larry Chaleff and Matt Ellis were sworn in by the Mayor. Village Justice Edward Goodman was sworn in by the Mayor.

MINUTES OF MARCH 3, 2022

A motion was made by **Larry Chaleff** to accept the minutes of **March 3, 2022**, and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

TREASURER'S REPORT FOR FEBRUARY 28, 2022

A motion was made by **Larry Chaleff** to accept the Treasurer's Report and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

BUILDING INSPECTOR'S REPORT AND MAINTENANCE REPORT FOR MARCH 2022

A motion was made by **Larry Chaleff** to accept the Building Inspector's and Maintenance Report and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

Mayor David Miller commented, village taxes not paid by April 1st are subject to a penalty, which is governed by NYS law. Most of the taxes have been collected, there are just a few payments which have not been received for residential properties. All commercial properties were paid.

Mayor David Miller read the following **annual resolutions**:

RESOLVED, to approve the attached **Budget Modifications (Additional Adjustments)** for **February 2022**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED, to authorize the Mayor to sign various contracts for **the installation of camera surveillance equipment** throughout the village at a cost of up to **\$90,000**. A portion of the cost will be supported by a **\$50,000** grant from the Dormitory Authority of the State of New York, "**DASNY**".

Mayor David Miller commented, our DPW staff will begin to start the foundation work for the installation of cameras. We are one of the few villages that will have camera surveillance throughout the village. The process will take about two months. A camera will be installed at each entrance including the Joyce Cohn Pathway and at the corner entrance of Melbourne Rd. The cameras will be used solely for the police department.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED, to authorize the Mayor to sign various contracts from the **New York Power Authority** for the installation of new **energy efficient LED Street Lighting** throughout the village at a cost of up to **\$235,000**. A portion of the cost will be supported by a **\$150,000** grant from the Dormitory Authority of the State of New York, "**DASNY**".

Mayor David Miller commented, this will include the lights on the sidewalk on South Middle Neck Rd., along Northern Blvd. and throughout the village. All monitoring and the condition of the lighting will be controlled by Village Hall. Installation will take about six months because of the lead time to get the fixtures.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED to authorize payment to the property owner of **12 Carlton Rd.** in the amount of **\$259.02** and property owner of **30 Melbourne Rd.** in the amount of **\$358.50**, for refunds resulting from **small claim assessment hearings for the Year 2021-2022** for reduced assessments.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that the Village retain the law firm of **Forchelli, Deegan, Terrana LLP** to provide such legal services as may be requested by the Mayor and/or the Board of Trustees at an **hourly rate of \$225.00** for partners and associates, plus reimbursement of necessary disbursements.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **Skinnon and Faber, CPAs, P.C.** be retained as the Village Auditor, to audit Village books and records for the **Fiscal Year 2022/2023** and to review such other financial records as necessary, for an **annual fee of \$9,900.00** and to perform the annual audit of court records and dockets for an **additional fee of \$950.00**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED to appoint **Ragini Srivastava**, Town Clerk of North Hempstead as Registrar of Vital Statistics for the Inc. Village of Russell Gardens.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED to appoint **Margaret Malito**, Deputy Town Clerk of North Hempstead as Deputy Registrar of Vital Statistics for the Inc. Village of Russell Gardens.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that the Village retain the services of **Raffaella Bertucci**, although not a resident of the Village, is a resident within the County of Nassau wherein the Village is located, as **Building Inspector** at the rate of **\$85.00 per hour** for the fiscal year.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that the Village retain the services of **Robert Rockelein**, although not a resident of the Village, is a resident within the County of Nassau wherein the Village is located, as **Building Inspector** at the **rate of \$55.00 per hour** for the fiscal year.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **Larisa Love** be designated **Prosecuting Attorney** at the rate of **\$200.00 per Court session**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **Eileen Clancy** be designated **Clerk to the Justice** with compensation at the rate of **\$75.00 per Court session**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **Edward Goodman** elected as **Village Justice** be compensated at **\$200.00 per Court session**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **Laurie Berlin** be appointed **Associate Justice** with compensation at **\$200.00 per Court session**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that the **Board of Trustees** be designated to act as the **Village Assessment Board of Review**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **Eileen Clancy** be appointed **Deputy Village Clerk-Treasurer** for **one (1) official year**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that the **Regular Monthly Meeting of the Board of Trustees** be held in Village Hall or Virtually on the **first Thursday of the month at 8:00 p.m.** or upon such other dates as may be agreed upon by the Board of Trustees.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that the **next Annual Meeting of the Board of Trustees** will be held on **April 6, 2023**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that the **Mayor, Board of Trustees, Village Clerk-Treasurer, Deputy Village Clerk-Treasurer, Village Justice, Associate Justice, and Clerk to the Justice**, are authorized with the approval of the Board of Trustees to attend various meetings to be held during the coming fiscal year and are to be **reimbursed for actual and necessary expenses**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **Great Neck Record** be designated the official newspaper for Village publication of requisite notices as required by law.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **First National Bank of Long Island** be designated as a legal depository for funds of the following accounts:

General Funds Account, Checking Account
Money Market Account
Trust And Agency Account
Edward S. Goodman Village Justice Account
Laurie Berlin Associate Village Justice Account

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that the **Village Clerk-Treasurer** be authorized to purchase proper CDs or establish money market accounts and to make deposits in various amounts as may be consistent with Village financial arrangements, as provided by law and as approved by the Mayor and Board of Trustees.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **Vacation Leave, Sick and Personal leave** accrue on a yearly basis and become available to the employee on the employee's anniversary date.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED to **continue health insurance coverage** for **retired employees** Angelo LoBrutto, Sal Restivo, spouse Rose Restivo, Joseph Simone and spouse Angela Simone, Christine Blumberg, Lorraine Hunt, and spouse Michael Hunt.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **Danielle Pennise** be designated **Secretary to the Zoning Board of Appeals** at the **rate of \$75.00** per meeting.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **Eileen Clancy** be designated **Secretary to the Design Review Board** at the rate of **\$75.00** per meeting.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that the **Village Clerk-Treasurer** be appointed as the Issuing Agent to issue permits to any eligible disabled resident of New York State, whether or not the applicant resides in the jurisdiction from which a permit is sought, or to any eligible agency that transports handicapped individuals.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that a **fixed rate of \$0.585 per mile**, or whatever the rate might change to, be reimbursed to officials and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED to re-adopt the present **Village Procurement Policy** on file with the Village Clerk as required by law.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED to extend the **Design Review Board** for a period of **12 months** with the following five members: Andrew Rouchou-Chairman, Ron Nahum, Nancy Citriniti, Jason Jia, and Robin Sherman.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED to appoint **Ron Nahum** as a member of the **Zoning Board of Appeals**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED that **Larry Chaleff** be appointed **Deputy Mayor**.

A motion was made by **Jane Krakauer** and seconded by **Matt Ellis**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
ABSTAIN: LARRY CHALEFF
NAY: NONE

RESOLVED, to approve **disbursements from First National Bank of Long Island General Funds Checking Account** in the amount of **\$31,350.83** for the month of **February 2022** Check #'s 1228 to 1257, Electronic transfers, Paychex Payroll and Direct Deposit.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED, to approve **disbursements from First National Bank of Long Island General Funds Checking Account** in the amount of **\$79,962.09** for the month of **March 2022**, Check #'s 1258 to 1287, Electronic transfers, Paychex Payroll and Direct Deposit.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED to authorize the Mayor to sign an agreement with **D&B Engineers and Architect** to prepare the **2022 Storm Water Management Program Annual Report** in the amount of **\$2,900.00**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED to authorize the Mayor to sign an agreement with **Michael Haberman Associates, Inc.** to act as a consultant to the Inc. Village of Russell Gardens for **2022 Small Claims** proceedings in which a market analysis for each parcel will be prepared in the amount of **\$125.00/parcel**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED to authorize the Mayor to sign an agreement with **Michael Haberman Associates, Inc.** to complete the **2023/2024 Annual Assessment Update and Inventory** for a fee of **\$6,100** and to assist the Inc. Village of Russell Gardens with the preparation and filing of the **Annual Assessor's Report** including Base proportion calculations at a cost of **\$1,200**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

RESOLVED to authorize the Mayor to sign an agreement with **Gold Coast Tennis**; 31 Prospect St., Huntington, NY 11743 pursuant to the terms and conditions provided in the proposal dated **March 8, 2022**, to recondition three red clay courts at a cost of **\$6,800.00**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

New Business: ELECTION RESULTS

33 Ballots were cast for **Lawrence Chaleff**, Trustee, for a term of **four (4) official years**.

39 Ballots were cast for **Matthew Ellis**, Trustee, for a term of **four (4) official years**.

37 Ballots were cast for **Edward Goodman, Village Justice**, for a term of **four (4) official years**.

The referendum to change the **Village General Election** from the third Tuesday in March to the **third Tuesday in June commencing in 2023** passed with a cast of **27** ballots. There were a cast of **5** ballots for **No**.

Mayor David Miller commented, hopefully this will encourage more people to vote.

The next meeting of the Board of Trustees will be held on **Thursday, May 5, 2022**.

A motion was made to adjourn the meeting at **8:46 P.M.** by **Martin Adickman** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, JANE KRAKAUER, MARTIN ADICKMAN, and MATT ELLIS
NAY: NONE

Respectfully submitted,

Danielle Pennise, Village Clerk Treasurer
Inc. Village of Russell Gardens

