

**INC. VILLAGE OF RUSSELL GARDENS  
BOARD OF TRUSTEES MONTHLY MEETING  
JUNE 4, 2026 at 7:00 P.M.  
LOCATION: VILLAGE HALL  
MINUTES**

**PRESENT:** Mayor David M. Miller, Deputy Mayor Lawrence Chaleff, Trustee Matthew Ellis, Trustee Ron Nahum, Trustee Andrew Rouchou, and Clerk Treasurer Melissa Mandelbaum

**ABSENT:** None

**REGULAR MEETING** was opened at 7:00PM by Mayor Miller.

**RESOLUTION 26-40**

A motion was made by Lawrence Chaleff and seconded by Andrew Rouchou to accept the minutes of the Board of Trustees Meeting on May 7, 2026, Treasurers Report ending May 31, 2026, and Building Inspector's Report and Maintenance Report for the month of May 2026.

**VOTE OF THE BOARD OF TRUSTEES:**

**AYE: DAVID MILLER, LAWRENCE CHALEFF, MATTHEW ELLIS, ANDREW ROUCHOU, RON NAHUM**

**NAY: NONE**

**SCHEDULED PUBLIC HEARING for July 9, 2026 –**

Mayor David Miller introduced that the Signs Law § 41-4 B needs an amendment in order to allow Peter Luger and City MD to keep their signs, as long as they keep their signs AS IS. If they change their signs they will need to follow the new law that went into effect last year.

**RESOLUTION 26-41**

A motion was made by Lawrence Chaleff and seconded by Matthew Ellis to approve \$143,465.07 total disbursements from the Village's General Fund Checking Account at Connect One Bank, for invoices paid in the amount of \$91,569.28 in May 2026, Check # 1834-1862 and Electronic Transfers E0093-E0104 and 2 Payroll disbursements of \$51,895.79

**VOTE OF THE BOARD OF TRUSTEES:**

**AYE: DAVID MILLER, LAWRENCE CHALEFF, MATTHEW ELLIS, ANDREW ROUCHOU, RON NAHUM**

**NAY: NONE**

**RESOLUTION 26-42**

A motion was made by Lawrence Chaleff and seconded by Matthew Ellis to authorize the Mayor to authorize the Mayor to sign an agreement with GovPilot LLC, 204 E Main St, Manasquan, NJ 08736

**THE NEXT MEETING OF THE BOARD OF TRUSTEES WILL TAKE PLACE ON THURSDAY,  
JULY 9, 2026 at 7PM.**

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for new software package for Building Permits in the amount of \$4,900 annually with a one time fee of \$1,000 to integrate Village historical data once it is digitized.

**VOTE OF THE BOARD OF TRUSTEES:**

**AYE: DAVID MILLER, LAWRENCE CHALEFF, MATTHEW ELLIS, ANDREW ROUCHOU, RON NAHUM**

**NAY: NONE**

**RESOLUTION 26-43**

A motion was made by Lawrence Chaleff and seconded by Ron Nahum that July Board of Trustees annual meeting take place on July 9, 2026

**VOTE OF THE BOARD OF TRUSTEES:**

**AYE: DAVID MILLER, LAWRENCE CHALEFF, MATTHEW ELLIS, ANDREW ROUCHOU, RON NAHUM**

**NAY: NONE**

**RESOLUTION 26-44**

A motion was made by Lawrence Chaleff and seconded by Ron Nahum that the temporary roundabout at the intersection of Clent Rd, Merrivale Rd and Wensley Drive stay in place until further notice.

Lawrence Chaleff discussed that this was put up temporarily as were temporary cameras. All emergency vehicles, and school buses can pass through the temporary circle as is. The Fire Chief had the fire department do a test drive through to make sure it is passable. We will wait and see for about another month or 2 and revisit if we want to make this a permanent traffic control or not. If we decide to keep it we will need to have a new law put in place, hire an engineer, have it mapped, surveyed, suggestions on a roundabout, island, reconfiguring sidewalks etc. But first step is to decide if we want to keep it.

**PUBLIC COMMENTS:** Pei Ng, Weidong Shen, Savas Konstantinides, Anne Summers, Mark Kupferberg, Jonathan Davis, Denis Barak, Debra Barek, Emma Wang, Ellen Bernstein, Anastasio Sarbanes, Dan Goldberger, Lois Heller, Mark Bunin

**Took a quick poll from the residents** - 26 in favor of making this permanent 6 opposed to keeping a traffic control in this spot.

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**NAY: NONE**

**RESOLUTION 26-45**

A motion was made by Lawrence Chaleff and seconded by Ron Nahum that the Board of Trustees approve the following revisions the fee schedule for Permits. \*SEE ATTACHED.

**VOTE OF THE BOARD OF TRUSTEES:**

**AYE: DAVID MILLER, LAWRENCE CHALEFF, MATTHEW ELLIS, ANDREW ROUCHOU, RON NAHUM**

**NAY: NONE**

**ANNOUNCEMENTS and COMMENTS:**

1. Village Election for 2 Trustees and 1 Village Justice will be held on June 16, 2026 at Village Hall, 6 Tain Drive, Great Neck NY, 11021 from 12:00 Noon until 9PM. We have a contested election this year with 2 Justices running at the moment and 3 Trustees at the moment.
2. There will be a Forum for the Village Trustees held by the League of Women's Voters at Village Hall on Monday June 15, 2026 at 7:30PM.

MOTION to adjourn made by Lawrence Chaleff and seconded by Ron Nahum at 8:22PM.

**VOTE OF THE BOARD OF TRUSTEES:**

**AYE: DAVID MILLER, LAWRENCE CHALEFF, MATTHEW ELLIS, ANDREW ROUCHOU, RON NAHUM**

**NAY: NONE**

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