

**MINUTES OF MARCH 6, 2025
THE BOARD OF TRUSTEES
REGULAR MEETING AND PUBLIC HEARING
FOR THE
INC. VILLAGE OF RUSSELL GARDENS**

PRESENT David M. Miller, Mayor; Larry Chaleff, Deputy Mayor, Trustee Martin Adickman; Trustee Matt Ellis and Eileen Clancy, Deputy Village Clerk

ABSENT Jane Krakauer, Trustee; Danielle Pennise, Village Clerk-Treasurer

PUBLIC HEARING

Mayor Miller called the Public Hearing to order to adopt proposed **Local Law (1-2025) “Design Review Board”**. Deputy Mayor Chaleff stated that the village wanted to better articulate what is allowed on the roof (solar panels, sky lights, etc.) and to lower the projection of them from 6” to 4”. The law also further defines what is permitted and not permitted with driveways. It describes the maximum width, where they can be located, where they transverse on the property.

On a motion by Martin Adickman and seconded by Matt Ellis it was:

RESOLVED to adopt **Local Law (1-2025)** to amend **Chapter 16 “Design Review Board**.

VOTE OF THE BOARD OF TRUSTEES:

AYE: MILLER, CHALEFF, ADICKMAN, ELLIS

NAY: NONE

REGULAR MEETING

MINUTES OF FEBRUARY 6, 2025

A motion was made by Larry Chaleff to accept the Minutes of February 6, 2025, and was seconded by Martin Adickman

VOTE OF THE BOARD OF TRUSTEES

AYE: MILLER, CHALEFF, ADICKMAN, ELLIS

NAY: NONE

TREASURER’S REPORT FOR DECEMBER 31, 2024 AND JANUARY 31, 2025

A motion was made by Larry Chaleff to accept the Treasurer’s Reports December 31, 2024 and January 31, 2025, and was seconded by Martin Adickman.

VOTE OF THE BOARD OF TRUSTEES

AYE: MILLER, CHALEFF, ADICKMAN, ELLIS

NAY: NONE

BUILDING INSPECTOR’S REPORTS FOR FEBRUARY 2025

A motion was made by Larry Chaleff to accept the Building Inspector's Report for February 2025 and was seconded by Martin Adickman.

VOTE OF THE BOARD OF TRUSTEES
AYE: MILLER, CHALEFF, ADICKMAN, ELLIS
NAY: NONE

MAINTENANCE REPORT FOR FEBRUARY 2025

A motion was made by Larry Chaleff to accept the Maintenance Report for February 2025 and was seconded by Martin Adickman.

VOTE OF THE BOARD OF TRUSTEES
AYE: MILLER, CHALEFF, ADICKMAN, ELLIS
NAY: NONE

SCHEDULE PUBLIC HEARING 5/1/2025

On a motion made by Martin Adickman and seconded by Matt Ellis, it was **RESOLVED** To schedule a Public Hearing for Local Law 2-2025 to amend Russell Gardens Code Chapter 60 entitled "Zoning" with the following subsections to be amended:

Subsection 60-2 entitled "Definitions"

Article III entitled "Residence AA District", subsection 60-11 entitled "Permitted Uses"

Article IV entitled "Residence A District", subsection 60-19 entitled "Permitted Uses"

Article VII entitled "Business District", subsection 60-48 entitled "Off-street Parking Facilities", subsection H

Addition of new Article X!!! entitled "Religious Uses"

VOTE OF THE BOARD OF TRUSTEES:
AYE: MILLER, CHALEFF, ADICKMAN, ELLIS
NAY: NONE

RESOLUTIONS TO BE APPROVED BY BOARD

ADOPTION OF SEQR NEGATIVE DECLARATION

RESOLVED that the Village is introducing a local law which regulates religious uses. That local law is being introduced today and we are scheduling the public hearing for April 3rd which is the next BOT meeting. The Village hired Nelson and Pope to conduct a SEQR review of the local law. Our consultant determined that a Negative Declaration can be adopted because the adoption of the local law will not have an adverse environmental impact. A copy of Nelson and Pope's report has been distributing to all of you.

At this time, I would like to adopt a resolution designating this Board as lead agent under SEQR and adopting the SEQR Negative Declaration.

VOTE OF THE BOARD OF TRUSTEES:

AYE: MILLER, CHALEFF, ADICKMAN, ELLIS
NAY: NONE

INVOICES – GENERAL FUND ACCOUNT:

RESOLVED to approve \$112,234.32 total disbursements from the village's General Fund Checking Account at First National Bank of Long Island, for invoices paid in February 3, 2025, Check #'s 1303 to 1347, electronic fund transfers and Payroll disbursements for two payrolls in February.

VOTE OF THE BOARD OF TRUSTEES:
AYE: MILLER, CHALEFF, ADICKMAN, ELLIS
NAY: NONE

CONTRACTS:

RESOLVED, to authorize the mayor to enter into an agreement for \$6,250 with H2M Architects + Engineers (538 Broad Hollow Road, 4th Floor, Melville, NY 11747) to provide MS4 mapping support for the Village of Russell Gardens

VOTE OF THE BOARD:
AYE: MILLER, CHALEFF, ADICKMAN, ELLIS
NAY: NONE

FEES:

RESOLVED, to amend the fee schedule as follow:

EV Charging Stations – flat fee of \$250

VOTE OF THE BOARD OF TRUSTEES:
AYE: MILLER, CHALEFF, ADICKMAN, ELLIS
NAY: NONE

TAX REFUNDS:

RESOLVED to authorize payments for reduced assessments to four properties for a total amount of \$1,179.89, for village tax refunds resulting from small claims assessment hearings for the tax year 2024-1015 (see attached list).

BOARD OF TRUSTEES MEETING:

RESOLVED to set the next Board of Trustees meeting April 3, 2025.

VOTE OF THE BOARD OF TRUSTEES:
AYE: MILLER, CHALEFF, ADICKMAN, ELLIS
NAY: NONE

ANNOUNCEMENTS –

There was a short discussion due to a question from a resident in regard to the village planting trees. It was discussed that there is an easement at the front of all the properties in the village which belongs to the village. It was further discussed that there is a process before trees are planted and that mark outs will be performed by various agencies

(water, gas, etc.) to make sure that the trees are not planted where their services are. All the homeowners will be notified before any planting is done.

The board had a short conversation with a resident of 160 South Middle Neck Road in regards to the parking situation and where overnight parking is available.

There being no further business, a motion was made by Larry Chaleff and seconded by Martin Adickman to close the meeting at 8:40 P.M.

THE NEXT MEETING OF THE BOARD OF TRUSTEES WILL TAKE PLACE ON THURSDAY, APRIL 3, 2025.

Respectfully submitted,

Eileen Clancy
Deputy Village Clerk Treasurer